

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City
PURCHASE ORDER

Supplier: TOYOTA MAKATI, INC. UNDER THE TRADE NAME TOYOTA BICUTAN PARAÑAQUE Address: KM. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City TIN: 225-814-535-00000 Account No.: 1786-0902-33 Bank: LBP-Pasong Tamo Telephone: (02) 8777-9500 Fax: 02-7779485	P.O. # 025-03-051 Date: March 14, 2025 Mode of Procurement: Negotiated Procurement - Small Value Procurement (53.9)
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: Within 30 days upon receipt of Purchase Order
Date of Delivery:	Payment Term: Within 30 days upon final acceptance (Bank to Bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
PREVENTIVE MAINTENANCE SERVICE: FOR 70,000 KM CHECK-UP FOR VEHICLE MODEL: TOYOTA COROLLA ALTIS 1.6G AT WITH PLATE NO. ABP 1019/SAB 6339					
Labor:					
	hr	70,000 KM CHECK-UP	3	Php 553.57	Php 1,660.71
	hr	CLEAN AND ADJUST ALL BRAKES	1.6	616.07	985.71
	hr	TIRE ROTATION/WHEEL BALANCING	1	616.07	616.07
	hr	TOYOTA CAR CARE	0.840	616.07	517.50
Subtotal:					Php 3,779.99
Parts:					
	liter	GASKET	1	67.86	67.86
	liter	OIL FILTER	1	372.77	372.77
	liter	TGFS SN/CF 5W-30 1L	5	730.58	3,652.90
	bottle	BREAK CLEANER	1	194.20	194.20
	milliliter	TOYOTA GENUINE BACTAKLENZ (7ML)	1	878.13	878.13
	liter	GAS INJECTOR CLEANER	1	837.50	837.50
	liter	TOYOTA GENUINE ENGINE ROOM CLEANER	1	295.31	295.31
	liter	TOYOTA GENUINE ROOM COAT	1	305.80	305.80
Subtotal:					Php 6,604.47
Sublet:					
	lot	MISCELLANEOUS B	1	426.97	426.97
	lot	TMP POL & INC.	1	170.00	170.00
Subtotal:					Php 596.97
MISC/Material:					
	lot	X-1R ENGINE TREATMENT	1	1,071.43	1,071.43
Subtotal:					Php 1,071.43
Total Labor:					Php 3,779.99
Total Parts:					Php 6,604.47
Total Sublet:					Php 596.97
Total MISC/Material:					Php 1,071.43
SUBTOTAL:					Php 12,052.86
VAT:					Php 1,446.35
Note: Service provider must warrant that in case of defect in the repaired unit upon usage, it will be subject for repair/replacement, free of charge. The following shall be deemed to form and construed as part of the agreement: I. Quotation II. Other documents as may be required by laws					

Total Amount in Words: **THIRTEEN THOUSAND FOUR HUNDRED NINETY NINE AND 21/100 PESOS ONLY** Php **13,499.21**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours


Conforme: 
 ENGR. RICHARD A. URIARTE
 Procurement Advisor
 Toyota Bicutan

 (Signature over printed name)


 (Date)


 JESSICA L. CASTRO
 CAO, Administrative Division


 EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 
 ARIEL J. UBIÑA
 Chief Accountant

ALOBS: 02-10101-2025-03-126
 Amount: ₱ 13,499.21